

COLLEGE OF PHARMACY STUDENT SERVICES

UNIVERSITY SERVICES

Thompson Student Health Services

- Location: behind Russell House
- Hours
 - M-F 8am-5pm
 - Sun 2pm-8pm*
- Appointments
 - Phone number: (803) 777-3175
 - <http://www.sa.sc.edu/shs/>
 - Log into [MyHealthSpace](#)
- Services

- Allergy, Immunization, & Travel Clinic	- Sports Medicine
- General Medicine	- Women's Care
- Physical Therapy	- Pharmacy
- Laboratory	- Psychiatric Services
- Radiology	
- Nutrition Consultations	
- Available if paid "Student Health Fee" with Tuition

Thompson Student Health Services

- Services Covered by Student Health Fee
 - Office visits for the treatment of routine and chronic illness (excluding in-house specialty referrals, Physical Therapy and Psychiatric Services)
 - 10 individual counseling visits per academic year
 - Support groups and workshops on issues including anxiety, couples therapy, grief and loss, substance abuse, international student support, sexual assault and more
 - Preventive health screenings, including blood pressure and body fat percentage measurement
 - Individual exercise and fitness consultations
 - Individual nutritional consultations with registered dietitian

Health Insurance

- Mandatory during ALL P1, P2, & P4 rotations
- Options
 - Parents if eligible
 - Private
 - USC student health insurance
- USC student health insurance (AIG)
 - <https://www.sa.sc.edu/shs/billing/>
 - Plans for self, spouse, children
 - Open enrollment ends 9/14/16 for Fall 2016
 - Purchase insurance when registering for Spring classes if need insurance for summer (usually no option to purchase it for summer only)

Student Success Center

- Location: Mezzanine level of Thomas Cooper Library
- Phone number: (803)777-1000
- Website: <http://www.sc.edu/success/index.htm>
- Services:
 - Help with study skills
 - Help with finances
 - Veteran Success
- Online individual appointments and group workshops

Career Center

- Location: Thomas Cooper Library – Level 5
- Phone number: (803)777-7280
- <http://www.sc.edu/career/>
- Hours
 - M-F: 8:30am-5pm
 - Drop-in: 1-4pm
- Services
 - Interview Preparation
 - Job Search & Networking (tip sheets)
- ****Annual Pharmacy Day (November 7)***
- ****PLS CV Workshop (TBA – Prior to Pharmacy Day)***
- ****PLS Etiquette Dinner (TBA)***

Office of Student Disability Services

- Location: 1523 Greene Street, LeConte Room 112A
- Phone number: (803) 777-6142
- <https://www.sa.sc.edu/sds/>
- Services
 - Learning, physical, health, or psychiatric disabilities
 - Letter of Accommodation to Professors
- Reminders
 - Apply for services – minimum of 2 weeks to complete registration process
 - <https://www.sa.sc.edu/sds/apply/>
 - Accommodations must be arranged with Course Coordinators a minimum of 7 business days prior to exams
 - Use of an accommodation is NOT assumed simply because you used it previously
 - Place ALL Course Coordinator names/emails on application to have letter sent to them
 - Deans Office does NOT automatically receive your letter of accommodation
 - Place Dr. Grant and/or Dr. Buff as professors to receive your letter
 - Deans Office CANNOT send out letter to Faculty members – must be directly from Office of Student Disability Services

Strom Thurmond Wellness & Fitness Center

- <https://campusrec.sc.edu/strom-thurmond-wellness-and-fitness-center/>
- Hours: <https://campusrec.sc.edu/hours-of-operation/>
- Fees
 - None for enrolled semesters
 - Additional cost: organized programs & services
 - Group exercise classes, intramural sports, sport clubs, outdoor adventure trips, locker/towel rental, equipment rental
- Amenities
 - Cardio Deck, Weight Room, Pool, Sauna, Gym, Courts, Track, and Climbing Wall
 - Body Fat testing, Blood Pressure Screenings, Smoking Cessation Classes, Grocery Store Tours, Nutritionist
 - Seasonal Intramurals
 - Outdoor Recreation (trips, Clinics, special events)
 - Apply for space in Carolina Community Garden
- Open House
 - Tuesday, August 16 from 7-9pm
 - Explore the gym, join a sports club, attend a kayak roll clinic or group exercise class, take part in pick-up game

Solomon Blatt PE Center

- <https://campusrec.sc.edu/solomon-blatt-physical-education-center/>
- Hours: <https://campusrec.sc.edu/hours-of-operation/>
- Fees
 - None for enrolled semesters
- Amenities
 - Various courts, aerobics studio, badminton, courts, pool, various fields

Entertainment

- http://www.sc.edu/experience/catch_a_show/
 - Movies, concerts, plays, dance, art
- <https://campusrec.sc.edu/>
 - Intramurals, Club Sports, Outdoor recreation, Athletics
- <https://www.sa.sc.edu/studenttickets/>
 - Student athletic tickets
- Weekly Farmer's Market in front of Russell House
- Communication Avenues
 - Daily Gamecock
 - USC Times
 - Student Gateway: <http://www.sc.edu/students/>

Russell House

- <https://www.sa.sc.edu/rhuu/>
- Dining facilities
- Student life/student organization offices
- University information
- Event services
- Carolina Collegiate Financial Services
- Game room
- Student Legal Services
- Leadership & Service Center
- Off-campus Student Services
- Student mail center
- Carolina Card ID center
- Sports ticket pick-up
 - <https://www.sa.sc.edu/studenttickets/>

Bookstores

- Russell House
 - Phone number: (803) 777-4160
 - www.sc.bncollege.com/
- SC Bookstore (corner of Main & Greene St.)
 - Phone number: (803) 799-7406
 - <http://www.bkstr.com/scstore/home>
- Addams Bookstore (152 South Assembly St.)
 - Phone number: (803)256-6666
 - <http://www.bkstr.com/southcarolinastore/home>

COLLEGE OF PHARMACY SERVICES

College of Pharmacy Tuition

- Distributed each year ~ mid July
- 3 categories
 - In-state
 - Nonresident with scholarship
 - Nonresident
- Remember that summer rotations result in summer tuition (Fall + Spring + Summer)
- (Summer) make-up courses require additional tuition (separate from summer rotation tuition)
- Courses outside of the SCCP/PHMY course designator result in additional tuition
 - Business Track courses
 - Carolina Core courses (for B.S. in Pharmaceutical Sciences degree)
 - Dual Degree courses
- Remember that College of Pharmacy scholarships do NOT carry over each year – MUST reapply annually
- SC state scholarships end once 4 total years of college are complete
- Obtaining in-state residency
 - Start early; takes ~ 12 months to establish
 - Process through Legal Residency Office (803-777-4060)
 - http://sc.edu/legaloffice_and_divisions/register/residency_and_citizenship/index.php

Electronic Course Packets

- Posted on individual course pages in Blackboard
- Paper copies may be made for individual use only
- Exam Schedule for each semester will be finalized and provided to students on Day #1 of class each semester
- The Copy Shop
 - Used for printing individual course packets and notes
 - Location: 1620 Gervais St
 - Phone number: (803)771-6829

Excused Absences

- Excused Absences
 - Dr. Grant/Dr. Buff can provide excused absences for expected/unexpected medical situations, professional meetings, family illness/death
- No excused absences for vacations/religious holidays/weddings, etc
- Watch for emails concerning professional meeting absences
 - Google form submission required for entire group

Excused Absences

- Student responsible for communicating with course coordinator to schedule make-up work
 - Dependent upon **Course Coordinator** schedule
- Planned absences need to be requested in advance
 - Course Coordinator must be notified in writing a minimum of 4 weeks prior to professional meeting OR Day #1 of semester
- Sorority/Fraternity Exception Letters Available
- USC Athletes should make appointment with Dr. Grant at beginning of each semester once have athletic schedule

Process for Issues

- Academic difficulty
 - Step 1: Attend Rho Chi tutoring sessions BEFORE trouble ensues
 - Step 2: Meet with course coordinator/faculty member
 - Step 3: Meet with Dr. Grant/Dr. Buff
- Medical/personal issues
 - Meet with Dr. Grant/Dr. Buff
- Do NOT wait to meet with individuals
 - Solutions can often be found to remedy issues

Process for Unexpected Exam Absence

- Special circumstances
 - Personal illness that prevents you from traveling to campus
 - Family death/life-threatening illness development
 - Transportation Issue (breakdown, severe accident, etc)
- Steps to follow:
 - 1: Notify Course Coordinator via phone AND email
 - 2: Notify Dr. Grant/Dr. Buff of circumstance
 - 3: If personal absence, MUST obtain medical excuse for EXAM DAY or verification of car trouble, etc

College Email

- Check college email daily
 - No longer use personal email addresses
 - Forwarding of email to personal address is not recommended
 - Important deadlines & notifications sent via email
 - Scholarships, internships, career mentoring events
- ****Blackboard & College email are primary communication methods with students****

Student Lounge/Computer Lab

- Etiquette
 - STUDENTS' responsibility to pick up after themselves
 - Be respectful of classmates and other pharmacy students
 - Place for studying, eating, mingling
 - Small student group meeting space
- Amenities
 - Refrigerator
 - Name and date on all items
 - Microwaves
 - If food splatters, responsible for cleaning up
 - Keurig machine
 - Bring own K-cup & coffee cup with you
 - Ice machine
 - Available for individual and group use
 - Use ONLY scoop associated with machine
 - Do NOT unplug

Classrooms & Food

- Strict NO FOOD & BOTTLED WATER only rules
 - CLS 211
 - Computer Lab
 - CLS 010
- Food allowed in (clean-up expected and drink containers encouraged)
 - Student Lounge
 - CLS 110
 - CLS 215
 - Must ask permission of Lab instructors for Community Lab and Clinical Assessment Lab

Carolina Card

- **EVERY** day that you enter CLS 215 (or 211) for class, be sure to scan your Carolina Card upon entry
 - Carolina Card scan records your class attendance
 - Forgetting your Carolina Card is NOT a valid excuse
- Carolina Card will provide entry into Computer Lab/Student Lounge ONLY after hours
 - Do NOT let non-Pharmacy individuals into the room
 - Keep door shut (not propped open) after hours for safety reasons
 - Be cognizant of your surroundings after hours

Important Links to Bookmark

- **Career Mentoring**
 - https://docs.google.com/forms/d/1BIL5FhYhgZ3PJTJwKxEXCcYpUMI3mku7UL2LHJRrIM/viewform?usp=send_form
 - Submit for student or group organizations that have a speaker qualifying for career mentorship IN ADVANCE
 - Submit for individual shadowing/interviewing
- **Excused Absence Requests for Professional Meetings**
 - https://docs.google.com/forms/d/1W89JNsi4tRzZyuUYxpg7oUGwFAo1gEckJ5WpGI6_wY/viewform?usp=send_form
 - Request must be received at least 4 weeks before meeting OR Day #1 of Semester
 - Emails to Dr. Grant will not be honored – must be documented on this link
- **Travel Reimbursement for Professional Meetings**
 - https://docs.google.com/forms/d/1AovIF6Xk15RzTa43luwjRilop_hVvhscUt3wrdgP4wJ/viewform?usp=send_form
 - Request must be received at least 4 weeks before meeting
 - Emails to Dr. Grant will not be honored – must be documented on this link

Important Links to Bookmark

- **Fundraising**
 - https://docs.google.com/forms/d/1O8q2ZF-Y0k2adGppAxxf0qoA32s8Fba169U-6cNwWc/viewform?usp=send_form
 - All fundraising items need to be submitted for approval each time they are sold (even if approved in previous years)
 - All fundraising events need to be submitted (i.e. Percent Nights, etc)
- **Publication of Individual/Student Achievements**
 - https://docs.google.com/forms/d/1p81kMC_aUC3xshcNgDTvADcdWlrTa95-Hukc44_TWxs/viewform?usp=send_form
 - Website should be ever changing with our active students!!
 - Suggestions of items to submit include:
 - Specialty internships
 - Scholarships outside of USC or College of Pharmacy
 - Mission Trip participation
 - Leadership Positions outside of College of Pharmacy
 - Student Organization Competition Participation
 - Awards/honors (doesn't have to be pharmacy)
 - Anything else unique not listed here
- **USC Campus Map**
 - <http://www.sc.edu/visit/map/>

Ms. Chrissy Aliffi

- Receptionist located in Deans Office
- Stop if need to meet with ANYONE in Deans Office
- Fundraiser money will sometimes be dropped off
- May contact you if an Administrator needs an immediate answer from you
- Can schedule rooms for student meetings/events
- Sends approval emails for:
 - Career Mentoring
 - Fundraisers
- Has access to Dr. Grant's calendar
 - Best way to book a meeting with Dr. Grant

Miscellaneous Processes

- College of Pharmacy Scholarships
 - Application available each April/May
 - Must apply EVERY year
 - Thank-You note requirement
- Registration for classes
 - Email from Dr. Grant prior to open registration
 - Core courses & Elective Choices
- Internship Positions
 - Emails sent to class listserves when companies contact the COP
 - Act quickly if interested

Miscellaneous Processes

- **Mandatory Meetings**
 - Student Services, Experiential Education, Class Meetings, Seminar
- **Notary Services**
 - Ms. Emily Willingham
 - Office of Development located on 1st floor across from Deans Office (plan in advance around holidays)
 - Board of Pharmacy forms require notary

Involvement

- Involvement essential for future success
 - College of Pharmacy Organizations
 - Career Fair (Pharmacy Day)
 - Career Mentoring activities
 - CV workshops
 - Apply for any/all scholarships
 - Apply for Internships
 - Intern hours
 - Competitions (clinical skills, business)
 - Leadership opportunities
 - SCCP/USC Ambassadors (invited honor)

PharmD Student Email Signature

- Sign all professional email communications with pharmacy student signature

First & Last Name

2020 PharmD Candidate **OR** PharmD Candidate, Class of 2020

College of Pharmacy

University of South Carolina

- ONLY use College email address for the next 4 years

Annual Requirements

- Read revised Academic Bulletin & Student Handbook
- Complete Career Mentoring Requirements
 - APHA Evaluation
 - Career Mentor Activities
 - Reflection Papers
- Complete E-Portfolio Requirements
 - Upload required documents
 - Reflection Paper(s)
 - Meet with Reviewer
- Complete College of Pharmacy Scholarship Application
- Complete FAFSA application
- Attend USC Financial Aid Updates presentation
- Complete annual Experiential training (HIPAA, etc)
- Annual flu vaccine & documentation
- Read respective Experiential Manual
- Interprofessional Requirements
- Register for classes/TopHat sections each semester
- Rotation(s) process
 - Required meetings with Experiential Department
 - SPIN process/arrangement of rotation(s)
- Attend your class' College Updates presentation

QUESTIONS?